

**LJML Summer Study Abroad to Ireland, Scotland, and England 2011***Fact sheet and instructions / Statement of Understanding***1. Tour Dates and Duration**

The tour begins in San Diego on May 17 and ends in London on June 8. During that time students agree to follow the professor's and TA's directions, stay with the group at all times during group activities, and observe the same PLNU rules of conduct as required on the PLNU campus.

**2. Planning Meetings**

(A) Students are required to attend group planning meetings, one or two during fall semester and three or four (3 in conjunction with class meetings) during the spring semester.

(B) Students may also be required by the study abroad office and/or the Student Financial Services office to attend additional orientation and/or instruction meetings.

**3. Academic Course Procedure and Spring Class Meetings**

(A) Students are expected to acquire assigned books and do most or all of the reading for the course by the end of Spring semester. Objective tests and reading sheets will be assigned on the readings, and these tests will be a factor in the final grade for the course.

(B) Students will attend three mandatory meetings during the Spring semester to discuss the course readings. These will be conducted in conjunction with the planning meetings. Students are also encouraged to meet with the professor during office hours to discuss the readings.

(C) The take-home final or research paper for each course will be assigned at the end of the tour, and students will have until the end of the Summer I term (two weeks after the tour returns) to complete the final work and e-mail it to the professor. Conferences on campus or by phone or email are encouraged as students prepare their final exams/projects.

**4. Cost of the Tour**

(A) The tour fee will be approximately \$3150 (assuming 20 students) depending on the final accounting of tour expenses. The tour fee covers airfare, coach, ferry, and London subway transportation, admission to attractions and tickets to plays listed in the itinerary, lodging, daily breakfasts and 4 dinners. The fee does not cover additional meals or additional attractions, miscellaneous daily expenses, or individual side trips.

(B) After two \$300 deposits (November and January) the tour fee will be billed with the summer tuition bill. The deposits will be deducted from the billing amount.

(C) For those returning from a different airport, to a different city, or on a different day, the airfare paid in advance and the tour deposit will be deducted from the tour fee billing amount.

**5. Cost of Tuition and Refund Schedule**

(A) Tuition is \$850 per unit; a three-unit class is \$2550.

(B) By paying the deposit students commit to the tour. If a student must withdraw from the tour, s/he is responsible for any nonrefundable fees paid on his/her behalf to airlines, vendors, lodgings, etc. Example: if a student withdraws after the airfare deposit is paid (around December 5), the airfare deposit is nonrefundable. If a student has to withdraw from the tour after the nonrefundable full airfare is paid in March, the entire airfare will be nonrefundable.

**6. Health Issues**

Students are required to inform the professor of any health issues that will or could affect them during the tour and any medication they will be taking during the tour. These issues could include but are not limited to allergies, recovery from injuries, leg or foot issues, back issues, diabetes, vision issues, hearing issues, epilepsy, fear of flying, fear of heights, fear of crowds, depression, severe homesickness when away from the family, special sleeping needs, special dietary needs, car sickness, air sickness, sea sickness, emotional issues that require medication or therapy, or any other condition and/or medication that could even possibly become an issue on the tour. Please list any conditions, special circumstances, or medications below. Attach additional sheets as necessary.

Health conditions:

Please list medications:

Please list special circumstances:

**8. Passports and other Required Documents**

All citizens are required to have a valid unexpired passport when traveling abroad, and passports are required to re-enter the U.S. Students without valid unexpired passports should apply ASAP; applications can be found at most larger post offices.

Students should also bring the following important paperwork on the tour:

1. A photo ID in addition to the passport
2. A school ID to take advantage of discounts on additional activities not covered by the tour
3. TWO bank cards for cash and shopping in case one card is lost
4. COPIES of all documents and cards, to be placed in a separate location. Additional copies of the documents should also be left at home in case both carried copies are lost

An under-clothes money belt is required and can be purchased at any travel store. Students are required to keep their valuable documents, back up cards, cash beyond what is planned for the day, and other valuables in the money belt at all times.

***I certify by my signature that I have read and understand all of the instructions and information above, and that I have asked the professor for clarification on anything I didn't fully understand. I agree to all the terms listed and have listed any health or other issues that could possibly come up during the tour.***

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Printed Name

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Signature and Date